Board Meeting

Present: Ann Urwin
Brian Burnett
Sheila Clark
Chris Goldsmith
Carol Thomas

Apologies: Dinah Bosomworth

Date: 13th September 2023 @ Thistledoo

Meeting 002 Minutes

Chris Goldsmith (CG) opened the meeting by welcoming everybody present and thanking Brian Burnett (BB) for his hospitality in hosting the meeting. He declared the meeting quorate.

He reported that Chris Cowley and Finlay McFee had decided not to become trustees of AKCH.

Item 1 – Minutes of the Previous Development Meeting 001 25th July 2023

The minutes were approved as a true and accurate record. They were approved by CG and seconded by BB. All present voted in favour.

Item 2 – Matters Arising

Conflicts of Interest – see appendix B. All to please check that your conflicts of interest are accurate. Please notify Carol Thomas (CT) if any changes are required.

Item 3 – Administration

3.1 Constitution

The final document was circulated to the Board for approval and submitted on 31st July 23 having been duly agreed by all. We are advised that it could take up to 100 days for it to be processed.

3.2 – Sub-committees

There are no sub-committees, so nothing to report.

Item 4 – Finances

Item 4.1- Cash Position

Income: £0

Expenditure: £0

Balance on hand £192

Expected costs:

- ICO Registration £35 if paid by Direct Debit.
- DTAS Membership £90

5 - Churches

The meeting noted that whilst our remit is much wider than taking ownership of the two buildings, the initial concentration must be on achieving ownership.

5.1 – Purchase of Church Buildings

The Presbytery meeting earlier this month, did not discuss our purchase of the buildings

We need to seek clarity on the full process so that we can plan activity and stages. Ann Urwin (AU).

We need to establish who own the track to Dalavich Church Building, probably talk to Forestry.

5.2 Business Plan

Nothing to report re progress. We will however need to make sure that we include a clear Feasibility Study in the plan to support the purchases.

This will include

- breaking down the segments – valuation process and elements
- initial building elements including risks and scope & costs
- AU to speak to Alan Walker and BB to speak to Ronnie Neil.

5.3 – Consultation and Mailing

Ask Chris Cowley how many people his circulation list includes, he won't be able to tell us who is on his list but certainly how many contacts he has.

AU to respond to those who responded to the Kirk's initial consultation with a brief progress report.

6.0 – Progress Reports

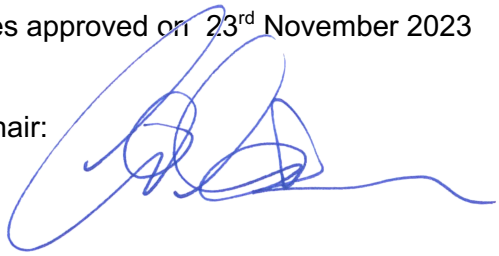
AKCH Constitution is awaiting OSCR feedback.

There are no active projects yet

Next meeting after OSCR feedback 19:00 @ Thistledoo

Meeting closed 20:45

Meeting Minutes approved on 23rd November 2023

Signature of Chair:  Date 23.11.23

Appendix A – OPEN ACTIONS & QUESTIONS

Nomenclature:

- Date = Date added
- Status = New, pending, open, obsolete, complete
- Priority = High, medium, low

Date	Description	Status	Priority	Notes
06/06/23	Register AKH as a SCIO	Open	High	Needs constitution
06/06/23	Complete Constitution	Open	High	Needed to register as SCIO
06/06/23	Complete Draft 1 of Business Plan	Open	Medium	Needs green light from Presbytery and General Trustees
06/06/23	Finalise Business Plan v1	Pending	Medium	Needs a lot of additional data
06/06/23	Start legal process of applying to secure buildings	Pending	Medium	Needs discussions with presbytery, CoS Legal team, Kirk, etc.
06/06/23	Ensure we understand the nature and constraints of building listing and heritable property	Pending	Medium	

Appendix B – Conflicts of Interest.

The following Conflicts of Interest have been noted:

Dinah Bosomworth	None	
Brian Burnett	Kilchrenan & Avich Kirk	Elder & Treasurer
Sheila Clark	LAIA	Member
	DIG	Company Secretary
	Awesome Energy	Chair
	Historic Environment Scotland	Field Officer
Chris Goldsmith	Kilchrenan & Avich Kirk	Elder
	Kilchrenan Village Hall Committee	Treasurer
Carol Thomas	DIG	Treasurer
	Awesome Energy	Director
	An Suidhe	Panel member
	Kilchrenan & Avich Kirk	Member Kirk Session
Ann Urwin	Kilchrenan & Avich Kirk	Elder

Appendix 3 – Acronyms

AED – Awesome Energy (Dalriada) Ltd
AKCC – Avich & Kilchrenan Community Council
AKH – Avich & Kilchrenan Heritables
CoS – Church of Scotland
COSS – Community Ownership Support Services
DIG – Dalavich Improvement Group
DTAS – Development Trust Association Scotland
HAWO – Heart of Argyll Wildlife Organisation
KVH – Kilchrenan Village hall
OSCR – Office of Scottish Charities Regulator
RACBF – River Avich Community Benefit Fund
SCIO – Scottish Charitable Incorporated Organisation